

## TERMS OF REFERENCE

### Support to the creation of a Consortium of Biodiversity organisations in the Mediterranean Basin

#### **I. Context:**

The Mediterranean basin is increasingly threatened by a number of worrying phenomenon including climate change, desertification, overexploitation of natural resources, pollution, demographic pressure, invasive species, the contrast between the North and the South shores, on a social and economic level worsen the current situation as well as security issues that slow down initiatives for an efficient protection of biodiversity.

Previous attempts to respond to these challenges have had limited and rarely scalable positive results, including improving water quality, promoting the development of sustainable agriculture, forestry, fishing and tourism, enhancing the value of landscapes and cultural heritage, as well as protecting and improving people's quality of life.

Facing these challenges, the international community is currently mobilized to come up with a common response, in particular in the framework of the following 2019-2021 international events at global and regional levels, among others:

- December 2019 : COP25 at the IFEMA - Feria de Madrid, Spain.
- December 2019: Barcelona Convention COP in Naples;
- March 2020: Monaco Blue Initiative
- June 2020: IUCN World Conservation Congress in Marseille;
- October 2020: COP CBD in Beijing ;
- October 2020: Union for the Mediterranean Ministerial Conference on Environment
- April 2021: 7th Mediterranean Forest Week in Tunisia;
- 2021: 15th World Forestry Congress in Korea
- 2021: IMPAC 5 International MPA Congress

These events are opportunities to promote the contribution from the Consortium and to frame joint actions of the Consortium.

The Mediterranean collaborative and dynamic approach between governmental and non-governmental organizations acting at regional, national and local levels on nature conservation is unique.

Within the MAVA Foundation strategy and with the support from other international donors(INTERREG MED, ENI CBC MED, FFEM, Prince Albert II of Monaco Foundation...), a

community of organizations dedicated to the protection of nature in its various biomes (coastal and marine areas, islands, wetlands, forests and other wooded lands...) and working together at the scale of the Mediterranean basin has been established, to strengthen trust among themselves.

These organisations strongly believe that, in this context of increasing pressures and potential drop in funding dedicated to preserving nature in the Mediterranean, it is critical to create an alliance between a strategic number of Mediterranean partners in order to **offer a common platform to donors to ensure continuity, efficiency and upscale of conservation action in the region with a higher impact and a greater visibility as well as to propose a coherent and global programmatic approach.**

## **II. General purpose of the Consortium :**

The objectives are:

- to facilitate and amplify cooperation amongst key conservation organisations active at the scale of the Mediterranean basin in order to deliver the most effective actions for better visibility, strategic influence and effective impact at local, national and Mediterranean levels, as a response to growing biodiversity and human challenges,
- To mutualise some services and resources to work in an integrated manner on the different biomes of the Mediterranean basin
- To offer a common platform for donors willing to support impactful conservation actions in the Mediterranean.
- To propose to donors to invest within a collaborative framework all along the Mediterranean coast on a multi projects portfolio ensuring the synergy of the different activity and connectivity on biodiversity conservation objectives

The consortium will match complementarities and experience of different organizations, act from ground level to policy support combining a bottom up and top down approach for the Mediterranean as a whole, pool multidisciplinary experts and mobilize large knowledge.

The consortium will identify key areas for effective actions and local actors able to make the difference, promote conservation and leverage solutions, facilitate connections with donors and guarantee quality and assessment of projects.

### **III. Specific objectives of the consultancy:**

The Consultant will have to support:

- The conceptualization and definition of a Roadmap for the Consortium, meaning a document which will include objectives and scope of the Consortium. The process will have to be built in a participatory way with all the stakeholders identified for this by the contractor.
- The design of the best governance model and functioning of such consortium (including financial rules and legal aspects)
- The development of an action plan
- The definition of a 1st joint project
- A two-pager and/or a ppt presentation that can be used for communication and promotion purposes

In close collaboration with the partners, the Consultant's work will rely on the documentation delivered by the Consortium's key partners whenever possible.

The consultant will also lead some individual interviews with each partners of the consortium as well as with key donors.

A full meeting day will be organized with partners of the consortium during the consultancy.

### **IV. Deliverables:**

- 1st version of the Roadmap, governance model including financial rules and legal aspects, action plan, 1st project and presentation.
- Revised version of the documents above

### **V. Deadlines:**

January 15, 2020: reception of proposals from the applicants

January 30, 2020: notification to the successful applicant

February 7 2020 - February 14, 2020: individual interviews with partners and key donors

March 9 , 2020: First version of deliverables

Mid-March 2020: Meeting with partners

Early April, 2020: Final version of deliverables

## **VII. Contact Points / Authorities in charge of supervising the Consultant's work**

The consultancy will be supervised by partners of the consortium: PIM, Tour du Valat, IUCN Med, MedPAN, MedWet, AIFM

The contract will be signed with MedPAN, acting in the names of the above partners.

Payments will be done by MedPAN.

**Disclaimer: Signature and final amount of the contract as well as payments will be conditioned by the obtention by MedPAN of the financial contribution from the partners involved in the consortium.**

## **VIII. Submission of the offers**

Experience related to juridical and institutional aspects are required.

Offers must be sent by email to Marie Romani (marie.romani@medpan.org) and Fabrice Bernard (F.Bernard@conservatoire-du-littoral.fr) no later than **January 15, 2020**.

Each application must include:

- The CV(s) of the expert(s) and its (/their) references, especially in the Mediterranean,
- The proposed methodology,
- The schedule of implementation,
- The estimated budget of the offer, in Euros, detailing the allocation of funds to the various tasks, and including, but not limited to, staff, travel, communication and logistics, and any necessary equipment and/or supplies. **A minimum of 30 working days must be planned.**

It is important to note that the applicant needs to **master both French and English**.

### **Procedure for communicating information to applicants:**

During the opening period of the tender, the partners respond to candidates' questions only by e-mail and forwards the candidate's question and the given answer to all candidates. **The scoring and analysis system for the selection is detailed in Annex 1.**

The report concerning the analysis of the applications is not shared with the candidates. The partners may inform candidates about the scores they obtained upon request of the concerned candidate.

## **Contacts**

For further information:

### **Marie Romani**

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### **Fabrice Bernard**

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## **ANNEX 1: GENERAL NOTATION SYSTEM**

### Technical offer

The technical offer will be on 100 points based on the following criteria:

#### **1. General experience and technical references : 30 points**

The references presented by the applicants will be judged according to their nature, their date of realisation and number:

a) Nature, quality and number of references, related to similar works, issued by the applicants: 20 points

-presentation of more than 3 deliveries :20 points

-presentation of 2 to 3 deliveries: 10 points

-presentation of 1 delivery:5 points

- no delivery : 0 points

b) date of realisation of the three most recent references : 10 points

- inferior or equal to 3 years : 10 points

- superior to 3 years : 5 points

#### **2. Human resources and technical expertise : 30 points**

The appreciation will be done following the number of similar studies that the specialists contributed to as well as an evaluation of the quality of those studies:

a) the X specialist

- two or more studies : 10 points

- one study : 5 points
- no study : 0 points

b) the Y specialist

- two or more studies : 10 points
- one study : 5 points
- no study : 0 points

c) the Z specialist

- two or more studies : 10 points
- one study : 5 points
- no study : 0 points

...

In the case where the applicants propose more than one expert per office, the notation granted will be the average of all experts for the same office.

### **3. Method, organisation and planning : 40 points**

a) The method of the project will be evaluated on 30 points following the criteria herein :

- Method fully meeting the terms of references and goals of the study : 30 points
- Method partially meeting the terms of references and goals of the study : 15 points
- Method not meeting the terms of references and goals of the study : 0 points

b) Organisation and planning: 10 points

The applicants that have a technical notation minor than 70 are eliminated.

Among the competitors retained, the best notation is 100 points, the other notations receive points calculated on the basis of the following equation:

$$NTC = (\text{initial technical grade of the applicant considered/best initial technical note}) * 100$$

#### Financial tender

The lowest tenderer, amongst the ones retained receives 100 points, the other tenderers get descending points calculated on the following equation :

$$PC = (\text{price of the smallest offer/price of the offer in question}) * 100$$

#### Award of the contract

Further on, the awarding of the contract will be based on the principle of the best offer by the weighing of the technical notation for 70% and financial offer for 30% according to this formula:

$$N = 0,7 \times NTC/NTM \times 100 + 0,3 \times PM/PC \times 100$$

**N** : Final evaluation notation pondered

**NTC** : Technical notation of the applicant

**NTM** : Maximum technical notation registered

**PM** : Price offered by the lowest bidder

**PC** : Price offered by the applicant deemed

The successful tender will be the one with the highest value of N.